

Minutes of meeting of IQAC dated 12.10.2019 held in conference hall to discuss various matters as already stipulated and circulated in agenda;

Following were present:

1. Dr.S.Q.Abbas, Director General : Chairman
2. Dr.Alok Mishra, Director: Vice Chairman
3. Prof. U.S.Pandey: University of Delhi; Member
4. Prof .R.P. Tripathi, KNIT Sultanpur Member
5. Mr. Khalid Masood, General Manager : Shalimar Builders: Industry Representative Member
6. Mr. Gaurav Prakash : Chamber of Indian Industries: Industry Representative Member
7. Prof.Prem Prakash Sinha, Department of Applied sciences, AIMT.
8. Prof. Mukul Gupta, Department of Management, AIMT
9. Mr. S.K.S. Tomar: Asst Director (Admin) AIMT, Member
10. Mr. Alok Mishra, HOD, TT ,AIMT, Member
11. Mr. Ravi Shanker Mishra :HODCE,AIMT: Member
12. Dr.Bhavesh Kumar Thakur: HODCSE,AIMT Member
13. Mr.J.P.Dixit Coordinator IT , AIMT Member
14. Mrs. Shweta Mishra, HODMBA, AIMT Member
15. Mr. Anoop Kumar Singh : HODME, AIMT Member
16. Mr.Sunil Kumar Singh: Coordinator: 1st Year: Member
17. Mr. Dawar Hussain Rizvi: HODEC, AIMT Member
18. Mrs. Shweta Singh: Admin Coordinator : Member
19. Mr. Akhilesh Awasthi: Registrar: AIMT, Member
20. Mr. Amritanshu Shekhar Vaishya : HOD Placement
21. Dr. Kamal Shrivastawa, COE, AIMT
22. Dr. Gaurav Agrawal, Department of ME, AIMT Member
23. Dr. Kamlesh Singh Department of ME, Member AIMT Member
24. Prof.A.K.Trivedi, Department Of EC. Member
25. Dr. P.K.Dwivedi: Dean Academics: & Director IQAC, AIMT, Member Secretary

At the very outset, the Chairman outlined various points of agenda and point wise thread bare discussions started

(1) Point number 1 was to confirm the decisions of previous academic council meeting and information regarding constitution of new IQAC. The committee approved all the points as they were without any amendments and the committee ratified constitution of new IQAC unanimously. This is also to be mentioned here that PEOs of CSE department which were approved need amendment and change in view of NBA comments. The decision was taken to revise the PEOs in accordance with the given guidelines for the same. Awareness regarding Cos, PEOs, Vision and mission should also be increased amongst all the stakeholders particularly the students.

(2) The second point in the agenda was regarding change in academic system. After thorough discussions, no need arose as academic system is working efficiently and major changes in it are not required. The Chair pointed out that present academic audit system require some changes and also the reports generated by academic team should also contain suggestions regarding improvement on the points raised by them. The chair also emphasized the enrichment and use of content server on regular basis and students must be motivated to use it as a supplementary tool for their studies and furthering their careers.

(3) The third point of agenda was regarding approval of examination related matters if any. Results of even semester examinations of 2018 -19 were discussed. The results are, mostly, satisfactory but it is need of the hour that some of our meritorious students must find a place in university merit list and we should start working in that direction. There is no need to change present pattern of internal examinations yet there effectiveness must be increased.

- (4) The proposed academic calendar as mentioned in the point number 4 of agenda and presented before the committee. The committee approved it without any change.
- (5) The point number 5 of agenda relates to the result analysis of declared results. The results of even semester 2018-19 for all the years have been declared and analysis was presented before the committee. This point has been discussed in detail in point number 3 so there is no need to discuss it again.
- (6) Item number 6 of agenda is regarding approval of training curriculum, proposed training during odd semester 2019-20 and proposed planning. This was informed that proposal was under consideration of AICTE for financing of high-end computer lab. The committee decides to set up this lab as early as possible looking to the needs of R&D. The college management should be requested to allot place for setting up this laboratory or else one of the rooms of present computer lab at 3rd floor can be utilized for the purpose presently. There is no need to change the module of present technical training program yet in the present day fast changing scenario we should have close watch on this aspect and change the program when the need arises.
- (7) Regarding point number 07 of agenda, it is regarding up gradation in course curriculum of numerical, reasoning, and PDP. It is observed that looking to the present market scenario of competitive examinations and employment, these courses need continuous up gradation. Since the proposed course curriculum, which is presented before the committee has been made, more objective and focused, it was approved in totality.
- (8) The point number 8 of agenda is regarding review of placement. As far as number of placements is considered, it looks satisfactory but profile of the companies which visited our college need a review and more good companies need to be invited. More focus should be given to civil and mechanical for their campus placements. Apart from technical skills, proper attention is required for improving communication skills of the company. It was decided to instruct PDP trainers for more focus on this area. Though the new syllabus designed for PDP has emphatically incorporated this yet it need to be implemented immediately.
- (9) Item number 9 of agenda is regarding review of R&D scenario in the college. While reviewing the situation, it was observed that number of research papers published in various Journals need to be increased. Number of Research papers published in SCOPUS and SCI journals are still few which need to be increased and papers of students related to their projects need to be given more focus for publication.
- (10) 10th item on the agenda is regarding mentoring system. The present mentoring system need to be revamped thoroughly. Adequacy and effectiveness of the present system need to be audited and then revision and changes in the system must be made. The NBA committee also made comments on this so this must be addressed immediately.
- (11) 11th item is regarding comments of NBA committee and the follow up by HODs. Though all the points have been reviewed yet a thread bare analysis at HODs level must be carried out and shortcomings observed by the NBA team must be removed. The HODs must submit action taken Report to Director and Director General Through Dean Academics
- (12) 12th point on the agenda is regarding discussions of PAQIC recommendations of each department. Faculty requirements of each department must be checked one more time. The departments must focus on indirect attainment of Cos of various courses. No specific recommendation is received from the departments. All the members agreed that attainment of Cos must get top priority and its documentation must be done timely and properly.
- (13) No specific point was raised by any member but all the members agreed on following points:
- (a) All the observations of NBA team must be given top priority and action must be started immediately
 - (b) Focus should be given for attainment of Cos and Pos and indirect assessment must be considered as well.
 - (c) No major changes in the present system
 - (d) Focus on communication skills of students.

The meeting was adjourned with a vote of thanks to the chair.